



Neighbour's Day 2009

Booth Participation



Sundre & District Chamber of Commerce

This year's theme "Going Green!"

SPOG Oil and Gas related Booth Information:

- **Set up:** Tuesday, September 08th, 4-8pm; a light snack will be provided. All booths must be set-up prior to 8:00am Wednesday, September 9th.
- Booth size: **8' x 8'** – if you require additional booth space please let us know. Includes a table and 2 chairs.
- Please bring your own extension cords, power bars and A/V equipment. (Let us know what you intend to plug in.)
- There is no charge for your booth if you are a SPOG Community Member or a paying SPOG Member Company. For non members the fee is \$225.00 plus GST. SPOG booth applicants should contact Janet Marr at 403 638-5117 or email janet.marr@spog.ab.ca Applications can be faxed to 403 638-5107.

Sundre and District Chamber of Commerce, Business booth information:

- **Set-up** Tuesday, September 08, 4-8 pm in the Curling Rink. All booth must be set up before 8 am on Sept. 9, 2009. Booth must be manned at all times during the hours of operation. The Trade Show will open at 9 am and close at 3 pm. All booth are required to be open until the closing of the show at 3 pm.
- Booth size 8' x 8' will include a table and 2 chairs, please bring your own extension cords.
- **Fees:** Paid Sundre Chamber members: \$175.00 + GST, Non Sundre Chamber Members: \$225.00 + GST, only 6 tables available for Not for Profit Groups @ \$50.00 + GST. (Note: Not for profit groups are encouraged to share tables if they provide volunteers for 2 hours shifts there will be a \$25 refund per volunteer back to their organization). Two corner booths are available \$400.00 + GST ea. Chamber booth applicants should contact Ev Mill at (403) 638-2842 or (403) 638-4040 or Kelli MacDonald at (403) 638-8048 or (403) 638-4944. **Mailing Address:** Sundre Chamber of Commerce, Box 1085, Sundre, AB TOM 1X0

****Note: There will be an additional charge of \$25.00 for all booths requiring electricity. Only booths along outside walls in both facilities will have power available.**

For all booths: We also require 1 question from your company that relate to our theme, so that we can consider including it on our passports. The answer to the question must be visible somewhere in your display. We will also need some item(s) donated for door prizes. Neighbour's Day requires many hands and resources to ensure success. If your company is able to assist in any way both SPOG and the Chamber would be very grateful. Are you available to assist

The deadline for application for a booth will be **July 15th, 2009**. Full payment must accompany your application to guarantee booth space. Should you need to cancel, your rental (less a \$25.00 administration fee) will be refunded until August 15, 2009. No refunds will be given after this cutoff date.

All booths please fill in and designate which arena your display will be housed in:

SPOG - Hockey Arena ___ **OR** **Sundre Chamber- Curling Rink** ___

Booth Space requested \$ _____ + Electricity \$ _____ + GST _____ = Total \$ _____

Company name: _____

Contact Person: _____

Mailing Address: _____ Town/City: _____ Province: _____

Postal code: _____ Phone: _____ Fax: _____

Email: _____ Signature: _____

In house use only: Assigned booth No. _____ in _____